



TORONTO OUTDOOR ART EXHIBITION



July 14-16, 2017

Company _____
 Contact _____
 City _____
 Phone () _____ Ext. _____

BOOTH # / Location description _____
 Address _____
 Province _____ Postal Code _____
 Email _____

Please indicate the equipment and quantities you require and fax back to 416.252.0591 or email to michelle@higginseventrentals.com Prior to Friday June 23th, 2017 at 12:00pm. Please note your order is not confirmed until you receive an email or phone confirmation. If you are faxing your order, please ensure the fax was processed and received.

QUANTITY	PACKAGES	Equipment	EARLY BIRD BY JUNE 1, 2017 12:00PM	REGULAR BY JUNE 23, 2017 12:00PM	COST
	A	PACKAGE A 1 – 10' x 10' White Popup Tent, 4 Walls & 4 Weights 1 – 10' x 10' Booth Fencing (3 Sides) Dark Green 1 – 6' Table 2 – Grey Folding Chairs	\$440.00	\$465.00	\$
	B	PACKAGE B 1 – 10' x 10' White Popup Tent, 4 Walls & 4 Weights 6 – Grid Wall Panels* (+ Cable Ties to Hang Panels in Tent) 1 – 6' Table 2 – Grey Folding Chairs	\$310.00	\$335.00	\$
	C	PACKAGE C 1 – 10' x 10' Booth Fencing (3 Sides) Dark Green 1 – 6' Table 2 – Grey Folding Chairs	\$245.00	\$265.00	\$
	D	PACKAGE D 1 – 10' x 20' White Popup Tent, 6 Walls & 6 Weights 1 – 10' x 20' Booth Fencing (4 - 10' panels/3 tent sides) Dark Green 1 – 6' Table 2 – Grey Folding Chairs	\$770.00	\$850.00	\$
QUANTITY	A LA CARTE	Equipment	EARLY BIRD	REGULAR	COST
		10' x 10' White Popup Tent, 4 Walls & 4 Weights	\$195.00	\$200.00	\$
		10' x 20' White Popup Tent, 6 Walls & 6 Weights	\$450.00	\$500.00	\$
		6' Table	\$11.00	\$12.00	\$
		Grey Folding Chair	\$3.00	\$3.50	\$
		Grid Wall Panels* (+ Cable Ties to Hang Panels in Tent) Each	\$17.00	\$20.00	\$
		Booth Fencing, (3) 6' x 10' Panels, Green	\$230.00	\$250.00	\$
		Additional Rubber Base Weights	\$5.00	\$6.00	\$
			Subtotal		\$
			Optional 8% Loss Damage Waiver		\$
			HST 13%		\$
			Total		\$

- Advance pricing applies to all orders received and confirmed with full payment prior to **June 1, 2017 12:00pm for the Early Bird Pricing**, or **Friday June 23th, 2017 12:00pm for the Regular Pricing**. Orders received after the deadline are subject to availability and a 50% late order fee.
- All the above prices include delivery, installation and pick up at your booth.
- Every effort is made to ensure the security of exhibitors' merchandise; Higgins assumes no liability for lost, stolen or damaged merchandise.
- All rental equipment is the responsibility of the renter from show opening until it is picked up at exhibitors' booth.

I/we hereby request the above noted rental equipment be delivered and picked up at my/our booth. Once order is confirmed, I/we understand my/our credit card will be charged the total amount upon receipt of order form by Higgins, inclusive of damage waiver and taxes. I/we hereby agree to be bound by the terms of the rental agreement forming part of this Agreement.

Name As It Appears On Card

Signature

Card Number

Exp. Date

CVV #



Popup Tent Guide

We have suffered very extreme weather conditions this spring and summer. Please be reminded that pop up temporary canopies are water resistant and not water proof. As such, we encourage you to cover your merchandise with a protective tarp or plastic sheeting should we encounter severe wet weather, thunder storms or lightning.

Should we encounter severe weather, please use a broom handle or blunt handled instrument (to avoid puncturing the tent) to prevent water from accumulating on the roof of your canopy. Left unattended the water will eventually seep through the nylon fabric.

Please be reminded that your pop up temporary canopy is made of an aluminum superstructure. As such, you should refrain from hanging anything weighing more than 20lbs. from the cross bars or touching the aluminum frame in the event of thunder or lightning as the possibility exists for lightning strikes. (Albeit very remote)

Please be reminded that Higgins Event Rentals makes no representations as to the safety and security of your booth contents.

Higgins will be present on site during your installation. Please do not call the office with any questions or concerns, all involved staff will be available on site to assist you. There will be a small inventory of items available on site for day of rentals, on site pricing will be in effect and it will be rented on a first come first serve basis.

On show closing, please leave all rented materials in your booth space. Higgins crews will be by to pick it up at first opportunity. Please be reminded that the responsibility for the equipment rests with the renter until such time as it is returned to a Higgins crew member.

Finally, we wish you the very best show experience possible and hope we'll see you again next year.

Kindest Regards,
Higgins Event Rentals